

**Minutes and Actions**  
**Southwark Safeguarding Children Executive Board**  
**1<sup>st</sup> July 2014**  
**10.30am – 12.30pm**

**Minutes and actions**

**Present:**

<b>Michael O'Connor (Chair)</b>	<b>MOC</b>	Independent Chair
Jim Crook (Vice Chair)	JCK	Interim Strategic Director of Children's and Adults' Services
Jackie Cook	JC	Head Of Social Work Improvement & QA, Southwark Council
Ann Flynn	AF	Safeguarding Children Board Development Manager
Zander Gibson	ZB	Borough Commander, Metropolitan Police
Tina Hawkins	TH	Safeguarding Children Board Senior Administrator
Ros Healy	RH	Guy's and St Thomas' NHS Foundation Trust
Debbie Hutchison	DH	AD of Nursing, King's College Hospital
Merril Haeusler	MH	Director of Education, Southwark Council
Louise Knipe	LK	DI, Metropolitan Police CAIT
Mary Mason	MM	Designated Nurse, NHS Southwark Health
Chris McCree	CMc	Interim AD of Nursing -Trust N. Nurse for Safeguarding Children
Gordon McCullough	GM	Chief Executive, Community Action Southwark
Victoria Mills	VM	Councillor, Southwark Council
Rory Patterson	RP	Director of Children's Social Care
Debbie Saunders	DP	Guy's and St Thomas' NHS Foundation Trust
Geri Scott	GS	Strategic Director of Housing & Community Services
Jane Shuttleworth	JS	<b>Head of Strategy (int), Planning &amp; Performance, Southwark Council</b>
Susi Whittome	SW	Head Teacher Representative, Keyworth Primary School

**Apologies:**

Andrew Bland	Accountable Officer for the CCG, NHS Southwark Health
Becky Canning	Assistant Chief Officer, London Probation Trust
Eva Edohen	Lay Member
Gwen Kennedy	Director of Client Group Commissioning, CCG
Alex Laidler	Interim Head of Adult's Services, Southwark Council
Deborah Parker	Deputy Chief Nurse, GSTT
Greg Pople	DCR, Metropolitan Police
Geraldine Walters	Executive Director of Nursing & Midwifery, KCH

**1. Introductions and apologies**

MOC welcomed the board and new members Jim Crook, Jane Shuttleworth, Victoria Mills and Zander Gibson. The draft minutes from the previous meeting were reviewed and agreed for accuracy.

**2. Minutes and actions arising**

2.1 KC advised that the CiN sufficiency assessment work is progressing.

2.2 RH advised that initial discussions with EA re: community paediatrics and RIO data took place and also discussion with Tom Sawyer and Public Health re:immunisations.

2.3 AF advised that a multi-agency audit focusing on early help outcomes is still to be done.

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<b>Minutes and actions</b>		
<b>Ref</b>	<b>Details</b>	<b>Action</b>
1	KC will provide an update to the September meeting on progress with sufficiency assessment .	KC
2	AF to circulate the learning from CDOP.	AF

### 3. Private Fostering

RP introduced the paper on the private fostering multi-agency improvement plan.

RP advised that notification levels dropped from 45 in 2012/13 to 17 in 2013/14 and therefore it is timely to review the systems each agency has in place for identification and notification of private fostering arrangements. Notifications from schools have dropped considerably and RP has written to schools drawing their attention to this.

Decision of the Board held in April 2014 was to produce a multi-agency action plan in relation to Private Fostering.

GS suggested information on Private Fostering regulations could be circulated to Southwark tenants through the newsletter that gets sent to Southwark tenants.

The board were informed of the private fostering awareness week 7-11<sup>th</sup> July (a national campaign).

<b>Decisions and/or actions agreed</b>		
<b>Ref</b>	<b>Details</b>	<b>Action</b>
3	<p>A Private Fostering multi-agency action plan to be developed. In developing this plan to consider the recommendations made in the report on Private Fostering presented to the Board alongside wider actions from the partnership and including the VCS. The recommendations made to the Board were:</p> <ol style="list-style-type: none"> <li>1. All agencies to undertake a review of their system for identifying and notifying the Local Authority of children who may be subject to Private Fostering Arrangements; reporting to the Board by November 2014</li> <li>2. Southwark Schools to be asked to provide an annual return confirming the Private Fostering Status of all children on roll as at 31<sup>st</sup> October</li> <li>3. Ensure that Private Fostering is an integral part of casework supervision for Children's and Adults Services</li> <li>4. Voluntary Sector Agencies to be asked to consider how they can raise awareness of Private Fostering and support notifications to the Local Authority.</li> </ol>	RP to co-ordinate

### 4. Head of Quality Assurance report: child protection service, IRO service, LADO and children missing from home and care

JC reported on all aspects of quality assurance and key messages. MOC commented that whilst a helpful report, it would also assist if future reports could include more qualitative analysis and a focus on outcomes and the 'difference we are making.' JC agreed and future reports will also include a section on the quality and safety of placements.

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ZG enquired about the planned return interview service for children missing from home & care. JC agreed to liaise with the police about this.

JC confirmed that during 2013-14, there were 66 representations and escalations to managers from IROs concerning 60 children. The majority of the escalations were resolved quickly. In 5 cases the matter was escalated to senior managers.

**Priorities for 2014-15**

- Increase participation of young people and families in CP planning
- Further develop the LADO function and improve the quality of investigation and tracking
- Improve performance on return interviews for young people who go missing
- Increase the proportion of permanent CPC/IROs and move towards more joint working with CP chairs chairing some LAC reviews to improve continuity of planning of the child's journey
- A programme of observing conferences and reviews has started and will be further developed including senior managers
- IROs to continue to work with social workers to
  - reduce the length of time children wait to be adopted from care
  - improve placement stability
  - have more children placed closer to their home

MOC asked about the SSCB missing children protocol. JC advised that this is available and will be updated shortly. The updated protocol will be circulated for review and discussion.

<b>Ref</b>	<b>Details</b>	<b>Action</b>
<b>4</b>	JC to report back to RP on the 4 young people missing from care	JC
<b>5</b>	JC to circulate the missing children protocol once this is updated and liaise with the police re: planned return interviews.	JC

**5. SSCB Quality Indicators Scorecard**

JS presented the SSCB scorecard. This is work in progress. JS informed the Board of a document produced by Greater Manchester and West Midlands LSCBs which includes suggestions for whole system multi-agency indicators. This will inform the further work that is needed to make sure the SSCB scorecard represents the whole system.

<b>Ref</b>	<b>Details</b>	<b>Action</b>
<b>6</b>	JS to circulate the information produced by Greater Manchester LSCBs	JS
<b>7</b>	All - to provide names of the 'key data' person from their agency	Each agency
<b>8</b>	Each agency in turn to present the performance management dashboard in order to bring a different focus and to share accountability. The next dashboard is due at the 25 <sup>th</sup> November meeting	Each agency
<b>9</b>	RH to follow up on Public Health data	RH

**6. Update on SSCB governance and subgroups**

AF presented an update on the current work of the subgroups and current governance arrangements for the board.

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The following key issues were agreed:

- All members to note that two reviews (serious case review and management review) are being undertaken using the Welsh Government model framework. The outcomes of these will be reported back to the Board in November and January respectively
- Partners to agree the Education Sub-Group to progress plans to hold a multi-agency conference developing work on addressing child neglect and the educational response across the age and development span
- Agree to establish a joint adult and children’s safeguarding community engagement sub group.
- The Executive Board to consider report on learning from past SCRs.
- Following discussion it was agreed that the current Executive Board would in future be known as the ‘Southwark Safeguarding Children Board’ and a new title be given to the ‘Main board’.

<b>Ref</b>	<b>Details</b>	<b>Action</b>
<b>10</b>	Suggestions for new name of the ‘Main Board’ to be sent to AF	All
<b>11</b>	Education Sub-Group to progress plans to hold a multi-agency conference developing work on addressing child neglect and the educational response across the age and development span.	Education sub-group
<b>12</b>	Establish a joint adult and children’s safeguarding community engagement sub group.	tbc
<b>13</b>	Agenda Board item on report on learning from past SCRs.	AF

**7. Children’s Engagement and Annual SSCB report and work plan**

*Children’s engagement* – AF advised that work had been taking place on ensuring children and young people’s input to the executive. It was proposed that young people attend the 2<sup>nd</sup> September meeting. The chair was unhappy with the length of time it has taken to involve young people. MOC noted the importance of understanding children and young people’s view of services and how this may act as a challenge to existing practice.

*Annual report* – The draft annual report has been sent to Board members for consultation. Comments due back to AF by 22<sup>nd</sup> July. AF to present final annual report to the 2<sup>nd</sup> September board meeting. The annual report will also be presented to Education and Children’s Scrutiny Subcommittee.

*Work plan* – The SSCB work plan sets out the main themes for the year for the Executive and Main Board (set out in appendix 2).

The Executive agreed the following recommendations:

- Agree the revised plan for children’s engagement with the Board. This will include work undertaken over the summer holiday period to support and prepare identified young people to meet the executive Board on 2<sup>nd</sup> September 2014
- Agree use of an estimated £500 to pay additional hours to a youth service worker to support the young people and assist the development of the young people’s engagement with the Board
- Consider the annual Safeguarding Children Board report within the context of their agency. Feedback to be sent to [ann.flynn@southwark.gov.uk](mailto:ann.flynn@southwark.gov.uk) . for 22 July 2014

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<b>Ref</b>	<b>Details</b>	<b>Action</b>
<b>14</b>	AF to move forward with plans for children and young people's engagement. Young people due to attend on the 02.09	AF
<b>15</b>	Feedback to be provided on the draft annual report by 22.07	All agencies

**8. SSCB Priority areas**

**8.1 Families Matter**

MOC briefed members on the Families Matter work. The first meeting took place on the 24<sup>th</sup> June and a workshop is taking place in July to discuss service models. A further discussion is to take place outside of the meeting with Jim Crook re: governance.

**8.2 CSE**

AF introduced the draft Child Sexual Exploitation Strategy and action plan. The CSE subgroup will lead on completing the report and the action plan. Feedback to be given to AF/RP by 22<sup>nd</sup> July. Final draft report to be presented to the September meeting.

<b>Ref</b>	<b>Details</b>	<b>Action</b>
<b>16</b>	Agencies to feedback on the CSE strategy & action plan by 22.07	All agency's
<b>17</b>	CSE subgroup to take responsibility for completion of the strategy & action plan. Action plan to be developed and more specific about the areas of risk & where the vulnerabilities are.	CSE subgroup

**9. Proposal for Working Together with Lambeth SCB**

AF introduced the proposals for building on the current relationship with Lambeth safeguarding children board.

It was agreed that the SSCB will consider wherever possible the opportunity for cross borough working. Examples suggested were as follows:

- To invite Lambeth colleagues to some training events
- Involvement in S11 challenge panel as peer reviewer
- Joint audit activity

**10. Female Genital Mutilation (FGM)**

AF presented a paper that set out information and issues on FGM. AF advised that a base-line audit took place in December 2013 focusing on women subject to reconstructive surgery at GSTT. This highlighted the difficulties faced in identifying the women's needs and the need for more information on the subject. A follow up audit is planned jointly with Lambeth and findings from the audit will be reported to the joint health executive meeting in July.

Executive board members were asked to:

- Consider FGM issues for their service areas and report to future Board on how they will develop awareness for staff/volunteers and service users. To include how impact will be measured.
- Partners to note the guidance from NHS England and to follow this guidance
- FGM to be considered in the health, education and community engagement sub group in order to develop an action plan for Southwark
- The results from the audit undertaken with Lambeth to be made available to the Executive Board.

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RP advised he was contacted by the Principal Social Worker who asked if Southwark would be interested in working with Lambeth on a joint initiative on FGM. RP to report back on outcome.

MH advised that FGM was being discussed in the Education Subgroup. There is a lot of commitment to tackle this issue and the group has agreed to plan a schools forum to discuss this further.

<b>Ref</b>	<b>Details</b>	<b>Action</b>
<b>18</b>	Health subgroup to take leadership on FGM and develop the work and AF will be reporting back to the Audit and Learning Subgroup	Health subgroup
<b>19</b>	MM to take issue forward with GK (broader implications, not just health) - to come back to November board	MM
<b>20</b>	Schedule agenda item for Board members to share how their service area/s will develop FGM awareness for staff/volunteers and service users. To include how impact will be measured	AF

**11. Consultation: integrated inspection of help, protection and care, and joint inspection of LSCBs**

Integrated Inspection consultation papers can be found at: <http://ofsted.gov.uk/news/integrated-inspections-assess-contribution-of-all-professionals-help-care-and-protection-of-children-0> - The full consultation proposals and online survey are here: <http://www.ofsted.gov.uk/resources/140112>.

The consultation is in relation to the targeted programme of integrated inspections. AF advised the information is also highlighted in the horizon scan document.

**12. Any other business**

**12.1 Ofsted thematic review**

RP advised notification had been received that Southwark had been selected to take part in an Ofsted survey inspection on the quality of assessment within children's social care and the organisational factors which affect assessment quality.

<b>Ref</b>	<b>Details</b>	<b>Action</b>
<b>21</b>	RP to report back on the outcome of the Ofsted Thematic Inspection on Assessment to the September meeting.	RP

**12.2 Southwark council protocol for assessment**

JS introduced a paper which was tabled on the outline for a Southwark protocol for assessment. RP advised that a single assessment process has been introduced in line with requirements set out in Working Together (2013) replacing both the initial assessment and core assessment.

Working Together sets out that local authorities, with their partners, should develop and publish local protocols for assessment.

RP asked the Board to endorse this as an operating protocol, with a view to developing this with partners and then bringing it back to a subsequent board for final approval.

The board endorsed this in principle as an early draft.

